

Board of Trustees

Hagerstown Community College
11400 Robinwood Drive
Hagerstown, MD 21740

ACTION

Subject: Campus Bookstore Operations

Date: February 21, 2023

BACKGROUND

The College issued a Request for Proposal for outsourcing the Campus Bookstore Operations on November 9, 2022. The RFP was advertised on the HCC website as well as posted on eMaryland Marketplace Advantage. Proposals from Barnes & Noble College and Follett were received on January 4, 2023. Both firms attended shortlist interviews on January 31, 2023. Barnes & Noble College obtained the highest combined score from the Evaluation Committee.

RECOMMENDATION

It is the recommendation of the Evaluation Committee that the Board of Trustees award the contract for outsourcing the Campus Bookstore Operations to Barnes & Noble College.

Prepared by: Alicia Cullop
Title: Manager of Procurement Services

Recommended by: 
Dr. James S. Klauber,
President
